

Town of Suffield



Board of Fire Commissioners

Minutes of the Fire Commission Meeting – March 18, 2013

Chair Phil Barrett, brought the meeting to order at the main firehouse at 7:00 p.m.

Present: P. Barrett, J. Mahoney, P. Christian, R. Gemme, and Chief Charles Flynn.

Secretary's Report

Christian moved, Mahoney seconded to approve the minutes of the February 19, 2013 meeting as amended to correct the date from February 20 to February 19. The motion passed unanimously.

Financial Reports

Gemme moved, Mahoney seconded to approve the February 2013 financial report as presented. The motion passed unanimously.

Correspondence

- The Department received an invitation from the Plymouth Country (MA) Commissions to join their bid consortium. The fee is \$300. Chief Flynn indicated that he was not in favor of joining as we work through the State of CT for our equipment.
- A letter of thanks was received from the Lost Acres Fire Department. Suffield provided mutual aid for a garage fire on March 5.
- A letter of resignation has been received from Edward Golec. Christian moved, Mahoney seconded **to accept the resignation of Edward Golec effective March 31**. The motion passed unanimously.

Public Comment

None

Activities Report

The Commission reviewed report for February 2013.

Old Business

- Chair Barrett and Chief Flynn met with ACCE on March 5 and presented four items they wish to be funded for 13/14. They also presented the long range plan regarding truck replacement.
- A meeting with the First Selectman was held last week regarding the proposed Fire Department Budget.

- Presentation of the proposed budget to the Board of Finance has been postponed until March 25.

New Business

- An emergency drill will be held at MacDougall-Walker on May 13. The prison will also hold a tour on April 17 for any Commissioners who are interested in attending.

Vehicles, Facilities, Equipment

Vehicles

- There are currently only three individuals plus the Chief who are approved to drive the tower apparatus. Two of the three drivers are out on medical leave. Metal chips have been discovered in the tower's transmission. It will cost \$8150 to repair.
- The Chief's new vehicle has arrived and is being equipped with lights.
- AED's and cameras have arrived.

Facilities

Station 1

- New window installation has begun.

Personnel

- Two fire department officers are out on medical leave.
- Chief Flynn recently met with a long time department member who is considering stepping down but still would like to be involved with the department.

Fire Marshal's Report

- The Commission reviewed a report from the Office of the State Fire Marshal regarding 425 South Grand Street.
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Other

Chair Barrett shared the CT Conference of Municipalities funding to towns information.

Executive Session

Mahoney moved, Gemme seconded to go into executive session at 7:45 p.m. The motion passed unanimously.

A personnel issue was discussed.

Adjournment

Christian moved, Gemme seconded to adjourn the meeting at 7:57 p.m. The motion passed unanimously.

Respectfully submitted,

Allyson Kehoe
Secretary pro tem

Personnel:

Fire Marshal:

Executive Session if needed:

Possible vote(s) on issues discussed in Executive Session:

Adjournment: